

**The Parking Shop**

**Pegasus Court**

**28 Herschel Street**

**Slough**

**SL1 1PA**

[**Tel: 01753**](Tel:01753) **551018**

**T**

**DISPENSATION PERMIT APPLICATION**

APPLICATION FOR THE ISSUE OF A DISPENSATION IS IN ACCORDANCE WITH THE BOROUGH OF SLOUGH WAITING RESTRICTIONS AND PARKING PLACES (CONSOLIDATION) ORDER 2017 (ORDER 4 OF 2017) (ORDER)

Postal applications should be made at least 7 days in advance. This form should be returned with the **appropriate fee and proof documents** to the above.

THIS APPLICATION SHOULD BE SENT TO THE ABOVE ADDRESS

(Please complete in BLOCK CAPITALS)

**PART 1 – PARTICULARS OF APPLICANT**

Mr/Mrs/Miss/Ms or other title.............................

Surname..............................................................

Forename............................................................

Address...............................................................

............................................................................

Tel: (Home).........................................................

(Mob)..........................................................

**Workmen**

I have supplied **ONE** photocopy of the following (please ticket the appropriate box):

* Worksheet/invoice confirming date and location of works to be carried out (On company letter headed paper).
* Job Order confirming date and location of works to be carried out. (On company letter headed paper).

**Residents**

I have supplied **ONE** photocopy of the following (please tick the appropriate box):

* Utility Bill e.g. gas, electricity, telephone, water etc. (must be dated within the last 3 months)
* A bank/building society statement(must be dated within the last 3 months)
* A Benefits Agency statement/pension book (must be dated within the last 3 months)
* A letter from solicitor stating the date of completion on purchase or the property
* A valid Tenancy Agreement
* Your council tax bill for the **current year**
* Driving license – showing my name and current address within the relevant zone

**PART 3 – PROOFS REQUIRED**

**PART 2 – PARTICULARS OF YOUR VEHICLE**

Vehicle Registration Number......................................

Make, Model & Colour..............................................................................................................................................................

If a goods vehicle, does the unladen weight exceed

1525kgs? Yes  No 

Are you the registered keeper of the vehicle?

........................ (If No please answer next question)

Name & Address of registered keeper......................

..................................................................................

Please tick which type of dispensation you are applying for:

Daily Charge £10 per vehicle Duration required..................................

Weekly Charge £30 per vehicle

(Please note a maximum of 1 week is only permitted)

**PART 4 - CHARGES**

**PART 5 - TERMS AND CONDITIONS OF A PERMIT**

1. The dispensation is only valid in the following circumstances:

* When it is correctly displayed and in date
* When it is displayed on the vehicle bearing the registration number shown on the face
* The vehicle is parked in the street/car park indicated on the face

3. The dispensation will always remain the property of Slough Borough Council and must be surrendered to the issuer in accordance with the current BOROUGH OF SLOUGH WAITING RESTRICTIONS AND PARKING PLACES ORDER or BOROUGH OF SLOUGH OFF-STREET PARKING PLACES ORDER when it is amended, renewed or cancelled.

4. The issue of a dispensation does not guarantee the holder a parking space nor does it render the issuer subject to any liability in respect of loss or damage to any vehicle in a parking place or the contents or fittings of any such vehicle.

5. The use of on-street and off-street parking places may be suspended by duly authorised officers at any time

6. The dispensation is non-transferable and non-refundable.

**PART 6 - DECLARATION**

I agree to comply with the terms and conditions as stipulated above and on the back of the dispensation.

All the information given in this application is correct

**I shall immediately surrender the dispensation to Slough Borough Council in the event of any of the following circumstances occurring:**

Slough Borough Council withdraws the dispensation

The dispensation ceases to be valid

Under the Data Protection Act 2018, we are required to gain your permission to keep personal details for you. Slough Borough Council and its agents may share this information with government and local authority departments and other authorised organisations for administrative, statistical and research purposes.  For further information please visit: [www.slough.gov.uk/yourprivacy](http://www.slough.gov.uk/yourprivacy)

Completing this form and signing it gives us your informed consent. If you are unable to access the provided links or wish to submit a query in relation to fair processing, please contact the data protection officer at [DataProtectionOfficer@slough.gov.uk](mailto:DataProtectionOfficer@slough.gov.uk)

Signature……………………………………………

Date…………………………………………………

**PLEASE NOTE**

Any false statements made may result in refusal of an application or revoking any dispensations/permits already issued.

**DISPENSATIONS ARE NON-REFUNDABLE AND NON-EXCHANGEABLE**